

CITY OF DECATUR  
SPECIAL MEETING  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
DECEMBER 21, 2009

The City of Decatur Board of Public Works and Safety met on Monday, December 21, 2009 at 4:30 p.m. at City Hall in the Mayor's office. Members present were Mayor John Schultz, Board members Bill Karbach and Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The meeting was properly posted and emailed to the Decatur Daily Democrat and The Journal Gazette.

The meeting was called to order by Mayor John Schultz. Karbach made a motion to suspend the minutes from the previous meeting until the regularly scheduled Board of Works meeting to be held on Tuesday, January 5<sup>th</sup>, 2010. Meyer seconded the motion. Motion carried.

The special meeting was held to award property/casualty insurance coverage for the city for the year 2010 from insurance proposals received at the December 1st Board of Works meeting. The Mayor handed out a breakdown of the proposals from Graber Insurance and STAR Insurance. First Merchants proposal was only for Worker's Compensation, showing Police and Fire coverage being medical only. From the original proposals, the deductibles were adjusted so both insurance companies were quoting the same amounts. With the deductible changes, the quotes were \$130,102 from Graber Insurance and the quote from STAR Insurance along with First Merchants Worker's Compensation, the quote totaled \$130,613. The Mayor reviewed the proposals and recommended the quote from Graber Insurance. Meyer made a motion to accept the proposal from Graber Insurance and Karbach seconded the motion. Motion was unanimous. Motion carried.

Due to a recent problem on a delinquent utility bill with a landlord and renter, the Board of Works members decided the landlord should be notified by the utility office when a renter is behind on their utility payment, and also a form be mailed for the landlords to complete allowing the city to either discontinue water service or to change the utility bill to the landlords name once a renter moves out. The utility office will keep this form on file, if a landlord wants to make any changes, then they would need to complete another form. No changes can be made by phone. If no form is completed, the utility bill will revert back to the property owner's names.

The City Attorney, Tim Baker mentioned he was contacted by Surveyor, Brett Miller. When Miller was working on the sewer project on East 224 and Ogg Street, there were some issues on the easements for Gary Meyer's property. The Mayor will contact Gary Meyer to resolve the issue and then report back to the City Attorney.

The City Attorney reported the delinquent sewer bills that were announced at the December 15<sup>th</sup> council meeting, some of them have been paid or they have setup a payment schedule. To date, there has been no response from Jeff & Leah Lengerich.

The City Attorney reported he spoke with Judge Miller to impose a fine for delinquent parking tickets. Judge Miller has agreed to impose a fine.

Mayor Schultz informed the Board of Works members he met with Fire Chief, Les Marckel and the Deputy Fire Chief, Jim Hitchcock and Bill Baker of Baker & Sons at the Fire Station to go over the work that was done to install the boilers from the Street garage to the fire station. The amount that exceeded the quote from Baker's was due to additional items need to complete the project. The Mayor approved the invoices as submitted.

There being no further business, Meyer made a motion for adjournment. Karbach seconded the motion. Motion carried. The meeting was adjourned at 5:20 p.m.